

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: March 16, 2022

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, March 16, 2022. The meeting was called to order by Mrs. Melda at 8:30 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
 Absent: None
 Motion Carried

HEARING FROM THE PUBLIC:

None.

BOARD MEMBER REPORTS:

None.

TREASURER'S REPORT

Ms. Dotson updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 22-14

1. It is recommended that the Board approve:
 - a. Minutes of the regular meeting of the Board held on February 16, 2022.
 - b. Financial Report and Condition of Funds for February, 2022 as reviewed and read.
 - c. To accept the ARP Homeless Grant Round II (507-9222) in the amount of \$44,832.09 and approve treasurer to appropriate and expend.

Roger Sero moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
 Motion Carried

SUPERINTENDENT'S REPORT

- Covid update
- General updates
- Multi-agreements

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 22-15
 - a. To approve the professional services contract with SLP-Seminars LLC (Dr. Shari Robertson) to present a virtual seminar on May 4, 2022 at a cost of \$3,000. (Special Ed Rotary)
 - b. To approve the Independent Contractor Agreement between Total Education Solutions and the ESC of Lorain County effective August 1, 2021- June 30, 2022 at a total cost of \$1,305 from Sacred Heart of Jesus EANS funds.
 - c. To approve the K-12 Solutions for Customer Service and Sustained Stakeholder Engagement for training on customer service best practices on August 8, 2022 at a cost of \$8,500. (22-23 \$2.50 fund)
 - d. To approve the single access point work at the Detention Home provided by Connect at a cost of \$1,137.93.

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- e. To approve the proposal from Effective Leadership Academy to provide professional programming focused on team dynamics/teambuilding and SWIM analysis related to ESC's vision, mission and beliefs on February 28, 2022 and March 28, 2022 at a cost of \$1,800. (Gen fund)
- f. To approve the service agreement with Class Tech Tips LLC to present a one hour keynote on April 26, 2022 at a cost of \$1,500. (Next Level Blended Classroom Grant)
- g. To approve the service agreement with Avon Local Schools for one (1) Pathways to Success middle school slot for the remainder of the 2021-22 school year at a total cost of \$7,680.
- h. To approve the service agreement with Black River Career Prep High School to provide Speech Language Pathology services for two students effective February 1 - May 31, 2022 at a cost of \$650.
- i. To approve the service agreement with Columbia Local Schools for a high intensive needs preschool classroom slot effective February 22 - May 27, 2022 at a cost of \$200 per day for all student days.
- j. To approve the service agreement with Avon Local Schools for one and a half days with our Literacy Consultants to support the development of a Local Literacy Plan on June 13, 2022 at a cost of \$975. (Literacy fund)
- k. To approve the service agreement with Cuyahoga Heights Local Schools for three and a half days with our Literacy Consultant to provide an introduction to the science of reading to multiple groups on April 13, 2022 and June 7, 2022 at a cost of \$2,975. (Literacy fund)
- l. To approve the service agreement with the Lorain County JVS to provide an HQSD overview on March 18, 2022 at a cost of \$325. (NORT²H)
- m. To approve the service agreement with St. Anthony of Padua School for NORT²H to provide targeted professional development to assist the school in implementing technology into teaching and learning effective March 1 - June 30, 2022 at an estimated cost of \$8,955. (NORT²H)
- n. To approve the service agreement with Hebrew Academy of Cleveland for NORT²H to provide two-half day customized sessions on Gold Standard PBL and Intro to Self Organized Learning Environments (SOLE) effective March 1 - May 31, 2022 at an estimated cost of \$1,990. (NORT²H)
- o. To approve the service agreement with North Olmsted City Schools to provide professional development on HQSD Support for Electives on March 11, 2022 at a total cost of \$850. (Gen fund)
- p. To approve the service agreement with North Olmsted City Schools to provide professional development on HQSD and Data Conversations with Administration on March 17, 2022 at a total cost of \$800. (Gen fund)
- q. To approve the service agreement with Open Door Christian School to provide a supplemental contract to Emily Dueck for additional hours worked due to Covid-19 effective September 1- December 31, 2021 at an estimated cost of \$4,802.40.
- r. To approve the enrollment in the Sheakley Group Retrospective (Retro) Rating Program for the 2023 rate year (1/1/2023-12/31/2023) at a cost of \$790.

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- s. To approve the Contract Agreement with Keys to Literacy, LLC for professional development working with SST2 throughout the month of May 2022 at a cost of \$305 per person, total amount TBD based on registration.
- t. To revise resolution 22-10 (q) 2022-23 Pathways to Success school calendar. (Exhibit "A")

EXHIBIT "A"

**Pathways To Success
Staff School Year Calendar
2022-2023**

JULY 2022				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST 2022				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER 2022				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER 2022				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER 2022				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER 2022				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Aug. 17th Teacher's 1st Day
Aug. 17-26 Teacher's Professional Development
Aug. 19th: ESC Staff Meeting
Aug. 29th Student's 1st Day
Sept. 5th: Labor Day-NO SCHOOL
Sept. 28th: 1st Qrt. Interim Reports
Oct. 14th: NEOEA Day-No Classes/PD
Oct. 28th 1st Qrt. Report Cards/In-Service/PD
Nov. 7th: PD Day
Nov. 23rd: Conferences-No classes
Nov. 24th: Thanksgiving-Closed
Nov. 25th: Closed NO SCHOOL
Dec. 2nd - 2nd Qrt. Interim Reports
Dec. 22th to Jan 4th: Winter Break NO SCHOOL
Jan. 13th: 2nd Qrt. Rpt crds/ESC well. meet/PD
Jan. 16th: Martin Luther King Day-NO SCHOOL
Feb. 10th: 3rd Qrt. Interim Reports
Feb. 20th: President's Day-Closed NO SCHOOL
March 17th: 3rd Qrt. Rpt crd/In-Service/PD
March 20-24: Spring Break NO SCHOOL
April 7th: Good Friday NO SCHOOL
April 10th: Easter Break NO SCHOOL
April 20th: 4th Qrt. Interim Reports
May 19th: Transition Meetings-No Classes
May 25th: Student's Last Day
May 29th Memorial Day-Closed
June 2nd: Staff's Last Day/ESC meeting

JANUARY 2023				
M	T	W	TH	F
			5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY 2023				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH 2023				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL 2023				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY 2023				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE 2023				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

08/29-10/28: 1st Qrt	42
10/31-01/13: 2nd Qrt	40
01/17-03/17: 3rd Qrt	42
03/20-05/25 4th Qrt	41
	165
students first/last day	
185 teacher days	
= Closed	

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u. To revise resolution 22-10 (r) 2022-23 Lorain County Juvenile Court Residential Facilities school calendar. (Exhibit "B")

EXHIBIT "B"

**Lorain County Juvenile Court Residential Facilities Education Program
Detention Home and Turning Point
2022-23 ESCLC School Calendar**

August '22						February '23								
M	T	W	T	F		M	T	W	T	F				
1	2	3	4	5				1	2	3				
8	9	10	11	12	staff	6	7	8	9	10	staff			
15	16	17	18	19	12	13	14	15	16	17	19			
23	24	25	26		stud.	20 - President's Day	20	21	22	23	24			
29	30	31			8	27	28				19			
September '22						March '23								
M	T	W	T	F		M	T	W	T	F				
			1	2				1	2	3				
6 - Labor Day	5	6	7	8	9	staff	6	7	8	9	10	staff		
	12	13	14	15	16	21	13	14	15	16	17	18		
	19	20	21	22	23	stud.	20	21	22	23	24	stud.		
	26	27	28	29	30	21	27	28	29	30	31	18		
October '22						April '23								
M	T	W	T	F		M	T	W	T	F				
	3	4	5	6	7									
	10	11	12	13	14	staff	3	4	5	6	7	staff		
10 - Columbus Day	17	18	19	20	21	20	7 - Good Friday	10	11	12	13	14	18	
14-NEOEADAY	24	25	26	27	28	stud.	Apr 10 Easter Break	17	18	19	20	21	stud.	
	31				20	24	25	26	27	28	18			
November '22						May '23								
M	T	W	T	F		M	T	W	T	F				
		1	2	3	4				1	2	3			
	7	8	9	10	11	staff			8	9	10	11	12	staff
23-PD Day	14	15	16	17	18	20			15	16	17	18	19	22
24-25 - Thanksgiving Break	21	22	23	24	25	stud.	29 - Memorial Day	22	23	24	25	26	stud.	
	28	29	30		19	31 - Students' Last Day	29	30				22		
December '22						June '23								
M	T	W	T	F		M	T	W	T	F				
			1	2					1	2				
	5	6	7	8	9	staff	2-Staff Mng/Last Day	5	6	7	8	9	staff	
	12	13	14	15	16	15							2	
Winter Break	19	20	21	22	23	stud.	12-30 - Summer School	12	13	14	15	16		
	26	27	28	29	30	15								
January '23						July '23								
M	T	W	T	F		M	T	W	T	F				
return on 1/5/23	2	3	4	5	6				3	4	5	6	7	
13 - Staff Wellness Meeting	9	10	11	12	13	staff	4 - Independence Day Obs.	10	11	12	13	14		
16 - Martin Luther King Day	16	17	18	19	20	18		17	18	19	20	21		
	23	24	25	26	27	stud.		24	25	26	27	28		
	30	31			17		30	31						

Key:

Non-paid day off for staff

Holidays

Vacation - No Classes

First & Last Days For Teachers

Teacher Professional Development - No Classes

First & Last Days For Students



176 Student Days of School (sem. I & II)
185 Teacher Days of School (sem. I & II)
176 Student Days of School (sem. I & II)
185 Teacher Days of School (sem. I & II)

99 106 76 79
Total 175 185

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart=yes; Kalina=yes; Maldonado=yes; Melda=yes; Sero=yes
Motion Carried

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2. PERSONNEL: 22-16

- a. To employ **Kathryn Boehnlein**, Substitute Educational Aide assigned to the Avon Early Learning Center, effective February 28 - June 8, 2022, at Col 2 Step 4 of the 2021-22 Classified salary schedule, to be paid by submission of timesheets. All costs to be paid by Avon Local Schools.
- b. To employ **Casey Brown**, Long Term Substitute Occupational Therapist assigned to the Early Learning Center, at Col 3 Step 3 of the 2022-23 Certified salary schedule, effective August 18, 2022 - June 2, 2023.
- c. To employ **Bridgette Harvan**, Substitute Educational Aide assigned to the Avon Early Learning Center, effective March 17 - June 8, 2022, at Col 2 Step 4 of the 2021-22 Classified salary schedule, to be paid by submission of timesheets. All costs to be paid by Avon Local Schools.
- d. To revise resolution 22-11 (f) **Julie Bockmore**, Occupational Therapist, FMLA effective March 29 - July 31, 2022.
- e. To approve a supplemental contract for **Emily Dueck** for additional hours worked due to Covid-19 from September 1- December 31, 2021 at Open Door Christian School, in the amount of \$4,000.
- f. To approve FMLA for **Julie Wilmer**, Intervention Specialist at the Avon Early Learning Center, effective March 15-29, 2022. All accrued sick and personal leave will be used before an unpaid leave.
- g. To accept the resignation due to retirement of **Jana Fehlan**, Educational Aide at the Early Learning Center, effective July 31, 2022. (Exhibit "C")
- h. To accept the resignation due to retirement of **Melissa Folk**, Turning Point Teacher, effective July 31, 2022. (Exhibit "D")
- i. To accept the resignation of **Morgan Brewer**, School Psychologist assigned to Avon Lake City Schools, effective July 31, 2022. (Exhibit "E")
- j. To accept the resignation of **Tami McKay**, Literacy Coach assigned to Firelands Local Schools, effective March 16, 2022. (Exhibit "F")
- k. To approve the salary schedules for the 2022-23 contract year for the classified and certified staff. (Exhibit "G")

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Column STEP	LERC Insurance Aide Aide Aide Secretary Executive Treasurer Computer Tech & Wellness Extended Care Educational Pathways Level 1 Custodian Secretary Assistant Project Coord Coordinator								
	I	II	III	IV	V	VI	VII	VIII	IX
	0	\$9.91	\$11.44	\$14.53	\$13.26	\$14.84	\$15.64	\$16.16	\$17.20
1	\$10.21	\$11.78	\$14.96	\$13.66	\$15.29	\$16.11	\$16.65	\$17.72	\$20.11
2	\$10.51	\$12.13	\$15.41	\$14.07	\$15.74	\$16.59	\$17.15	\$18.25	\$20.71
3	\$10.80	\$12.47	\$15.88	\$14.49	\$16.22	\$17.09	\$17.66	\$18.80	\$21.33
4	\$11.10	\$12.81	\$16.35	\$14.92	\$16.70	\$17.60	\$18.19	\$19.36	\$21.97
5	\$11.40	\$13.16	\$16.84	\$15.37	\$17.20	\$18.13	\$18.74	\$19.94	\$22.63
6	\$11.70	\$13.50	\$17.35	\$15.83	\$17.72	\$18.68	\$19.30	\$20.54	\$23.31
7	\$11.99	\$13.84	\$17.87	\$16.31	\$18.25	\$19.24	\$19.88	\$21.16	\$24.01
8	\$12.29	\$14.19	\$18.40	\$16.80	\$18.80	\$19.81	\$20.47	\$21.79	\$24.73
9	\$12.59	\$14.53	\$18.96	\$17.30	\$19.36	\$20.41	\$21.09	\$22.44	\$25.47
10	\$12.88	\$14.87	\$19.53	\$17.82	\$19.94	\$21.02	\$21.72	\$23.12	\$26.23
11	\$13.18	\$15.22	\$20.01	\$18.27	\$20.44	\$21.55	\$22.26	\$23.70	\$26.89
12	\$13.48	\$15.56	\$20.51	\$18.72	\$20.95	\$22.09	\$22.82	\$24.29	\$27.56
13	\$13.78	\$15.90	\$21.03	\$19.19	\$21.48	\$22.64	\$23.39	\$24.90	\$28.25
14	\$14.07	\$16.24	\$21.55	\$19.67	\$22.02	\$23.20	\$23.97	\$25.52	\$28.96
15	\$14.37	\$16.59	\$22.09	\$20.16	\$22.57	\$23.78	\$24.57	\$26.16	\$29.68
16	\$14.67	\$16.93	\$22.64	\$20.67	\$23.13	\$24.38	\$25.19	\$26.81	\$30.42
17	\$14.97	\$17.27	\$23.21	\$21.18	\$23.71	\$24.99	\$25.82	\$27.48	\$31.18
18	\$15.26	\$17.62	\$23.79	\$21.71	\$24.30	\$25.61	\$26.46	\$28.17	\$31.96
19	\$15.56	\$17.96	\$24.38	\$22.26	\$24.91	\$26.25	\$27.13	\$28.87	\$32.76
20	\$15.86	\$18.30	\$24.99	\$22.81	\$25.53	\$26.91	\$27.80	\$29.59	\$33.58

LONGEVITY

- 10 YEARS WITH EDUCATIONAL SERVICE CENTER - \$360
- 15 YEARS WITH EDUCATIONAL SERVICE CENTER - \$480
- 20 YEARS WITH EDUCATIONAL SERVICE CENTER - \$600
- 25 YEARS WITH EDUCATIONAL SERVICE CENTER - \$900

FY23 1 step and 2% base increase

Extended Care Substitute Aide Rate -- \$11/per hour

185 Days -- First pay September 20, 2022 -- last pay September 5, 2023

211 Days -- First pay September 5, 2022-- last pay August 20, 2023

260 Days -- First pay August 20, 2022 -- last pay August 5, 2023

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**TEACHERS AND SPEECH/LANGUAGE PATHOLOGISTS/PSYCHOLOGISTS
OCCUPATIONAL THERAPISTS/PHYSICAL THERAPISTS/SOCIAL WORKERS**

185 DAYS (8 Hour days)

Column	I BA	II BA+15	III MA	IV MA+15	V MA+30
STEP					
0	\$37,516	\$39,016	\$40,581	\$42,201	\$43,890
1	\$38,641	\$40,187	\$41,798	\$43,467	\$45,206
2	\$39,800	\$41,392	\$43,052	\$44,771	\$46,562
3	\$40,994	\$42,634	\$44,344	\$46,114	\$47,959
4	\$42,224	\$43,913	\$45,674	\$47,498	\$49,398
5	\$43,491	\$45,230	\$47,044	\$48,923	\$50,880
6	\$44,796	\$46,587	\$48,455	\$50,391	\$52,406
7	\$46,139	\$47,985	\$49,909	\$51,902	\$53,979
8	\$47,524	\$49,425	\$51,406	\$53,459	\$55,598
9	\$48,949	\$50,907	\$52,949	\$55,063	\$57,266
10	\$50,418	\$52,435	\$54,537	\$56,715	\$58,984
11	\$51,678	\$53,745	\$55,900	\$58,133	\$60,458
12	\$52,970	\$55,089	\$57,298	\$59,586	\$61,970
13	\$54,294	\$56,466	\$58,730	\$61,076	\$63,519
14	\$55,652	\$57,878	\$60,199	\$62,603	\$65,107
15	\$57,043	\$59,325	\$61,704	\$64,168	\$66,735
16	\$58,469	\$60,808	\$63,246	\$65,772	\$68,403
17	\$59,931	\$62,328	\$64,827	\$67,416	\$70,113
18	\$61,429	\$63,886	\$66,448	\$69,102	\$71,866
19	\$62,965	\$65,484	\$68,109	\$70,829	\$73,663
20	\$64,539	\$67,121	\$69,812	\$72,600	\$75,504

Audiologist	
VI	VII
185 Days	211 Days
\$42,205	\$48,137
\$43,471	\$49,581
\$44,775	\$51,068
\$46,118	\$52,600
\$47,502	\$54,178
\$48,927	\$55,804
\$50,394	\$57,478
\$51,906	\$59,202
\$53,463	\$60,978
\$55,067	\$62,808
\$56,719	\$64,692
\$58,137	\$66,309
\$59,591	\$67,967
\$61,081	\$69,666
\$62,608	\$71,408
\$64,173	\$73,193
\$65,777	\$75,023
\$67,422	\$76,898
\$69,107	\$78,821
\$70,835	\$80,791
\$72,606	\$82,811

SST Consultant		
Special Ed & Teacher/Learning Director		
Speech/PK Supervisor		
Wellness & Success Coord/Supv		
Literacy Supervisor		
VIII	IX	X
185 Days	211 Days	260 Days
\$45,078	\$51,410	\$63,352
\$46,430	\$52,952	\$65,253
\$47,823	\$54,541	\$67,210
\$49,258	\$56,177	\$69,227
\$50,736	\$57,862	\$71,303
\$52,258	\$59,598	\$73,443
\$53,825	\$61,386	\$75,646
\$55,440	\$63,228	\$77,915
\$57,103	\$65,125	\$80,253
\$58,816	\$67,078	\$82,660
\$60,581	\$69,091	\$85,140
\$62,095	\$70,818	\$87,269
\$63,648	\$72,589	\$89,450
\$65,239	\$74,403	\$91,687
\$66,870	\$76,263	\$93,979
\$68,542	\$78,170	\$96,328
\$70,255	\$80,124	\$98,736
\$72,012	\$82,127	\$101,205
\$73,812	\$84,180	\$103,735
\$75,657	\$86,285	\$106,328
\$77,549	\$88,442	\$108,986

Add \$1,000 for PhD - prorated Tutor Rate \$30/1. Substitute Teacher \$140/day
Steps do not necessarily equal years of experience
185 Days -- First pay September 20, 2022 -- last pay September 5, 2023
211 Days -- First pay September 5, 2022 -- last pay August 20, 2023
260 Days -- First pay August 20, 2022 -- last pay August 5, 2023

LONGEVITY

10 YEARS WITH EDUCATIONAL SERVICE CENTER - \$360
15 YEARS WITH EDUCATIONAL SERVICE CENTER - \$480
20 YEARS WITH EDUCATIONAL SERVICE CENTER - \$600
25 YEARS WITH EDUCATIONAL SERVICE CENTER - \$900

Debra Melda moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

BUSINESS ADVISORY COUNCIL (BAC): 22-17

a. To approve the Lorain County Business Advisory Council Joint Statement.

Debra Melda moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

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NEW BUSINESS:

None.

ADJOURNMENT: 22-18

James Barnhart moved, seconded by Roger Sero that the meeting be adjourned at 9:08 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

President

Treasurer